

## LIST OF FORTHCOMING DECISIONS – 10 FEBRUARY 2025

This document contains a list of the key decisions and future items that are of a confidential or exempt nature

Normally, meetings of the Council are open to the press and public. In certain circumstances, the committee may (but do not have to) exclude the press and public if, during the meeting it is likely that “exempt information” would be disclosed. Exempt information is defined by Section 100I (1) of the Local Government Act 1972, by Schedule 12A to that Act.

The categories of exempt information are:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations opposing the reason why one of the following items is marked as exempt (please see end column to see if the report is marked as exempt), you should contact Ainsley Gilbert, Committee Services, Ipswich Borough Council, Grafton House, 15-17 Russell Road, Ipswich, Suffolk, IP1 2DE or email [ainsley.gilbert@ipswich.gov.uk](mailto:ainsley.gilbert@ipswich.gov.uk) at least a week prior to the meeting at which the item is being considered. You should specify the reason why you believe that the item should be considered in public. Based on that information, a decision will be made on whether the matter should be considered in public or not.

The Executive Members as from Annual Council on 15 May 2024 are Councillors Neil MacDonald, Bryony Rudkin, John Cook, Martin Cook, Carole Jones, Jane Riley, Alasdair Ross, Philip Smart, Lucy Trenchard and Ian Fisher (without Portfolio).

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Towns Fund Delivery Programme	<p>The Council is the accountable body for the Ipswich Town Deal - £25m of government funding for 11 projects to improve Ipswich. The 11 projects are:</p> <ul style="list-style-type: none"> <li>• Public Realm</li> <li>• Greener Ipswich</li> <li>• Academy of Yacht Building</li> <li>• Digital Town Centre</li> <li>• Integrated Care Academy</li> <li>• Pedestrian Cycle Bridge</li> <li>• Tech Campus / Construction Centre</li> <li>• Town Centre Regeneration Fund</li> <li>• Re-using the Old Post Office</li> <li>• Pauls Silo</li> <li>• Shopping parades</li> </ul> <p>It is expected that all the detailed business cases will be signed off by the Department for Levelling Up, Housing and Communities before the end of March 2023. Following these sign offs, it will be necessary for the Council to enter into a number of agreements with partners, procure goods and services, enter into contracts etc to enable the delivery of the projects. In some cases, these matters will constitute Key Decisions.</p>	<p>Officer Decision</p> <p>Not before 3rd Apr 2023</p>		<p>Leader of the Council</p> <p>Section 151 Officer</p> <p>Monitoring Officer</p>	<p>Comments To:-</p> <p><b>Helen Pluck</b></p> <p>Tel: 01473 432000</p> <p>helen.pluck@ipswich.gov.uk</p>	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Medium Term Financial Plan 2025/26	To recommend to Council the Medium Term Financial Plan and Property Asset Management Strategy and to seek increases to fees and charges and thereafter authorisation to implement.	Executive 11 Feb 2025	Medium Term Financial Plan 2024/25; Budget Delivery Plan	Portfolio Holder for Resources Leader of the Council Chief Executive Section 151 Officer Legal Services	Comments To:-  <b>Ian Blofield</b>  Tel: 01473 432000  ian.blofield@ipswich.gov.uk	Key Decision
No change since last plan	Housing Estate Management Policy	The report will propose a new Housing Estate Management Policy.	Executive 11 Feb 2025		Portfolio Holder for Housing Chief Executive Director of Resources & Housing Legal Services Financial Services Area Housing Panels	Comments To:-  <b>Arron Samson</b>  Tel: 01473 432000  arron.samson@ipswich.gov.uk	Key Decision
No change since last plan	Off Street Car Parks Review	To review the Council's car parking charges.	Executive 11 Feb 2025		Portfolio Holder for Culture & Customers Chief Executive Assistant Director for Operations Head of Vibrant Town Services & Parking Legal Services Financial Services  Note: If Executive decide to proceed with any changes, a statutory notice will be placed on tariff boards at all affected car parks and will be advertised in local newspapers and on the Council's website, but there is not a public consultation.	Comments To:-  <b>Michael Newsham</b>  Tel: 01473 432000  michael.newsham@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Local Development Scheme Update	<p>The Planning and Compulsory Purchase Act 2004 ('the Act'), as amended by the Planning Act 2008 and Localism Act 2011, requires the Council to prepare and maintain a 'local development scheme'. This document is the revised local development scheme for Ipswich (also referred to as the 'LDS') and is the thirteenth edition. It replaces the twelfth edition of the LDS for Ipswich published in September 2024.</p> <p>The Deputy Prime Minister has asked that all local planning authorities produce an updated Local Development Scheme (LDS) within 12 weeks of the publication of the NPPF, i.e. by no later than 6 March 2025.</p>	Executive 11 Feb 2025	The Planning and Compulsory Purchase Act 2004 ('the Act'), as amended by the Planning Act 2008 and Localism Act 2011	Portfolio Holder for Planning & Museums Chief Executive Assistant Director for Place Head of Planning & Development Legal Services Financial Services	Comments To:- <b>Sally Minns</b> Tel: 01473 432000 sally.minns@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Draft Ipswich Borough Council Statement of Community Involvement 2025	<p>This report seeks approval to consult on the Draft Ipswich Borough Council Statement of Community Involvement 2025, which outlines key principles of engagement, consultation methods, and guidance on how residents and stakeholders can participate in various aspects of the planning process.</p> <p>The proposed changes to the Statement of Community Involvement include updates to how the Council plans to notify the public about planning applications. Additionally, the revisions address the recent approved changes to the public opening of the Town Hall, which was a document depository within the adopted Statement of Community Involvement.</p> <p>It is important that Statements of Community Involvement are kept up to date to ensure effective community involvement at all stages of the planning process.</p>	Executive  11 Feb 2025	Ipswich Borough Council Statement of Community Involvement (2024); Levelling Up and Regeneration Act 2023; Ipswich Community Engagement Strategy 2024-2030; Ipswich Digital Strategy 2024-2030	Portfolio Holder for Planning & Museums Chief Executive Assistant Director for Place Head of Planning & Development Legal Services Financial Services	Comments To:-  <b>Anna Roe</b>  Tel: 01473 432000  anna.roe@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Draft Suffolk Local Nature Recovery Strategy Supporting Authority Consultation	The Environment Act 2021 requires the preparation of Local Nature Recovery Strategies to identify opportunities and priorities for nature restoration at the local level. Suffolk County Council is the designated 'responsible authority' leading on preparation of the Suffolk Local Nature Recovery Strategy, with Ipswich Borough Council a defined 'supporting authority'. Suffolk County Council is required to seek the approval of all supporting authorities before it may consult the public about the Draft Suffolk Local Nature Recovery Strategy. Ipswich Borough Council has a period of 28 days, prescribed by regulations, in which to respond. This 28 day period ends on 11 February 2025.	Executive  11 Feb 2025	Environment Act 2021; The Environment (Local Nature Recovery Strategies) (Procedure) Regulations 2023; Local nature recovery strategy guidance Presented to Parliament pursuant to Section 106(5) of the Environment Act 2021, March 2023; The Levelling Up and Regeneration Act 2023	Portfolio Holder for Planning & Museums Director for Strategy & Change Head of Planning & Development Legal Services Financial Services  Suffolk County Council is leading on preparation of the Suffolk Local Nature Recovery Strategy. Ipswich Borough Council has participated via a 'Planning Theme Group' and provided mapped data. The report seeks approval of Ipswich Borough Council's formal response to the Draft Suffolk Local Nature Recovery Strategy to be submitted within the prescribed timescale, prior to Suffolk County Council conducting public consultation.	Comments To:-  <b>Sarah Barker</b>  Tel: 01473 432000  sarah.barker@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Ipswich Museum Redevelopment - Gallery Fit Out Update	An update will be provided on the procurement of the Gallery Fit Out contractor.	Executive 11 Feb 2025	E/23/48 Ipswich Museum Redevelopment	Portfolio Holder for Planning & Museums Chief Executive Director for Operations & Place Legal Services Financial Services	Comments To:-  <b>James Fairclough</b>  Tel: 01473 432000  james.fairclough@ipswich.gov.uk	Key Decision There may be an appendix to the report which will be placed on the closed agenda if it contains commercially sensitive information relating to the contract.  Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Appointment of Developer for Council Land in IP8	Consideration of proposals for the appointment of a developer for land owned by Ipswich Borough Council in IP8.	Executive  11 Feb 2025		Leader of the Council Chief Executive Director for Operations & Place Legal Services Financial Services	Comments To:-  <b>James Fairclough</b>  Tel: 01473 432000  james.fairclough@ipswich.gov.uk	Key Decision This report will be placed on the closed agenda as it contains commercially sensitive information relating to the proposed development partner.  Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.



STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Financial Management & Control: Corporate Budget Monitoring - 2024/25 Quarter 3	<p>This report gives details of the latest forecast outturn position for 2024/25 on:</p> <ul style="list-style-type: none"> <li>The General Fund Revenue Budget, General Balances, and the Council's Reserves;</li> <li>The Housing Revenue Account;</li> <li>The Shared Revenues Partnership;</li> <li>The Capital Programme, for this and future years.</li> </ul> <p>As part of the budget monitoring process, it is sometimes necessary to consider the write-off of bad debts.</p>	Executive 11 Mar 2025	Medium Term Financial Plan; Financial Management & Control: Quarterly Corporate Budget Monitoring reports	Portfolio Holder for Resources Chief Executive Section 151 Officer Legal Services	<p>Comments To:- <b>Philippa Dransfield</b>  Tel: 01473 432000  philippa.dransfield@ipswich.gov.uk</p>	<p>Key Decision There may be an appendix to be placed on the closed agenda if there are bad debts relating to an individual to be considered.</p> <p>Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.</p>
No change since last plan	Simpler Recycling - Recycling Service Recommendations	This report outlines work to date on Simpler Recycling and makes proposed recommendations for the amendments to the Council's recycling collections ready for implementation by 31 March 2026.	Executive 11 Mar 2025	E/23/44 Simpler Recycling - Food Waste Collections, 6 February 2024	Portfolio Holder for Environment and Transport Chief Executive Director for Operations and Place Assistant Director of Operations Legal Services Financial Services	<p>Comments To:- <b>Chris Taylor</b>  Tel: 01473 432000  chris.taylor@ipswich.gov.uk</p>	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
New	Residents Parking Zones - Variable Charging	This report updates Executive on a number of matters related to Residents Parking Zones and makes recommendations for Executive to consider about changes to charging formats.	Executive 11 Mar 2025		Portfolio Holder for Culture & Customers Director for Operations & Place Assistant Director for Operations Head of Vibrant Town Service & Parking Parking Services Management	Comments To:-  <b>Mark Whiting</b>  Tel: 01473 432000  mark.whiting@ipswich.gov.uk	Key Decision
New	Discretionary Business Rates Policy	To seek approval to amend Discretionary Rate Relief Grants Policy and thereafter authorisation to implement.	Executive 11 Mar 2025		Portfolio Holder for Resources Chief Executive Director for Resources & Housing Assistant Director for Finance Legal Services	Comments To:-  <b>Ian Blofield</b>  Tel: 01473 432000  ian.blofield@ipswich.gov.uk	Key Decision
New	Establishment of Local Authority Trading Company	To establish a Local Authority Trading Company and agreement of funding of said company. The company would allow the Council to act for commercial purposes under the terms of the Local Government Act 2003.	Executive 11 Mar 2025		Leader of the Council Chief Executive Director for Resources & Housing Assistant Director for Governance Assistant Director for Finance	Comments To:-  <b>Shirley Jarlett</b>  Tel: 01473 432000  shirley.jarlett@ipswich.gov.uk	Key Decision This report will contain commercially sensitive information relating to the operation of the new company.  Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
Change in decision maker	Acquisition of Town Centre Property	The recommendations in report E/22/60 at the March 2023 Executive authorised that the Chief Executive may determine to purchase one or more of the assets listed in that report; each purchase will constitute a key decision.	Executive  11 Mar 2025	E/22/60 Acquisition of Property Assets	Leader of the Council Chief Executive Section 151 Officer Director for Operations & Place Assistant Director for Governance	Comments To:-  <b>James Fairclough</b>  Tel: 01473 432000  james.fairclough@ipswich.gov .uk	Key Decision This report will contain commercially sensitive information relating to a property transaction.  Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.
Change of decision date	Governance and Reserved Matters relating to any Council wholly owned Company	To consider any changes in governance required to the Council's wholly owned companies, and to determine any matter that Executive has reserved to itself within the governance structures for its wholly owned companies.  This item may recur as and when necessary.	Executive  11 Mar 2025	Creation of Local Authority Trading Company - March 2016; Creation of Local Authority Trading Company - January 2017; Review of Governance of Local Authority Owned Companies - March 2017; Creation of an Additional Local Authority Trading Company - November 2018	Leader of the Council Chief Executive Legal Services Financial Services	Comments To:-  <b>Shirley Jarlett</b>  Tel: 01473 432000  shirley.jarlett@ipswich.gov.uk	Key Decision The content of this report is likely to be commercially sensitive.  Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
New	Planning Enforcement Policy	<p>Planning enforcement is a discretionary, not a mandatory, function of Local Planning Authorities. It is, however, recognised that the integrity of the Development Management process depends on the Council's commitment to take effective action against unauthorised development.</p> <p>The Planning Enforcement Policy sets out Ipswich Borough Council's approach to planning compliance and the delivery of planning enforcement functions. It identifies local priorities to assist with case management. The Policy sets out the approach to planning enforcement and provides greater clarity for all parties engaged in the development process.</p>	<p>Executive</p> <p>10 Jun 2025</p>		<p>Portfolio Holder for Planning and Museums</p> <p>Chief Executive</p> <p>Assistant Director for Place</p> <p>Legal Services</p> <p>Financial Services</p>	<p>Comments To:-</p> <p><b>Richard Collins</b></p> <p>Tel: 01473 432000</p> <p>richard.collins@ipswich.gov.uk</p>	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
New	Improving Access to Council Services via New Digital Contact Channels	<p>This report updates Executive on a number of opportunities relating to improving access to council services via new digital contact channels.</p> <p>This report makes recommendations for Executive to consider on implementation of these new digital channels.</p>	Executive 10 Jun 2025		<p>Portfolio Holder for Culture &amp; Customers Chief Executive Director for Operations &amp; Place Assistant Director of Operations Head of IT Head of Procurement Legal Services Financial Services</p>	<p>Comments To:- <b>Susan Lewis</b>  Tel: 01473 432000  susan.lewis@ipswich.gov.uk</p>	Key Decision
Change in decision date	Anti-Social Behaviour (ASB) Community Policy	This report recommends the approval and adoption of a new Anti-Social Behaviour (ASB) Community Policy which sets out how the Council will tackle anti-social behaviour in public spaces and locations where the public has access, through early intervention, support and enforcement.	Executive 10 Jun 2025	<p>Housing Act 1985; Crime and Disorder Act 1988; Human Rights Act 2002; Anti-Social Behaviour Act 2003; Equality Act 2010; Anti-Social Behaviour, Crime and Policing Act 2014; Neighbourhood and Community Standard 2024; Data Protection Act 2018; Corporate Strategy - Proud of Ipswich;</p>	<p>Portfolio Holder for Community &amp; Sport Chief Executive Assistant Director for Communities Head of Community Support Anti-social Behaviour Officers Legal Services Financial Services</p> <p>Further consultation has taken place with statutory key partners to consider and confirm ongoing working arrangements and to ensure a joint commitment to tackling ASB in Ipswich.</p>	<p>Comments To:- <b>Deborah Carr</b>  Tel: 01473 432000  deborah.carr@ipswich.gov.uk</p>	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
Change in decision date	Biodiversity and Green Spaces Strategy	A new Biodiversity Strategy is being produced that will include allotments, green spaces and blue spaces.	Executive  10 Jun 2025		Portfolio Holder for Parks and Climate Change Chief Executive Assistant Director for Operations Legal Services Financial Services	Comments To:-  <b>Lisa Stannard</b>  Tel: 01473 432000  Lisa.Stannard@ipswich.gov.uk	Key Decision
Change in decision date	Business Plans of Wholly Owned Companies	To note the business plan of one or more of the Council's wholly owned companies.  This item will recur as necessary as the Business Plans come forward.	Executive  10 Jun 2025		Leader of the Council Chief Executive Legal Services Financial Services	Comments To:-  <b>Shirley Jarlett</b>  Tel: 01473 432000  shirley.jarlett@ipswich.gov.uk	Key Decision This report will be on the closed agenda as it will contain commercially sensitive information relating to the companies.  Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.